

REQUIREMENTS FOR
PROVISIONAL FOREIGN TEACHER TEACHING CERTIFICATES

ARIZONA DEPARTMENT OF EDUCATION – CERTIFICATION UNIT

➤ **PROVISIONAL FOREIGN TEACHER TEACHING CERTIFICATE**

- The Provisional Foreign Teacher Teaching Certificate may be issued in the areas of early childhood education, elementary education, secondary education, arts education, physical education, special education, and career and technical education.
- This certificate is valid for one year and may be extended for one additional year upon request by the school district governing board, charter holder, education service agency, or Arizona Board of Regents.

Requirements for the Provisional Foreign Teacher Teaching Certificate are:

1. Completed [Application for Provisional Foreign Teaching Certificate](#).
2. Appropriate Fee (See *Application for Provisional Foreign Teacher Teaching Certificate*).
3. A photocopy of your valid Arizona Department of Public Safety Identity Verified Prints (**IVP**) fingerprint card (plastic). For more information visit the [Arizona Department of Public Safety](#) website or call (602) 223-2279.
4. Consent verification letter of intent to hire from the contracting governing board, the education service agency, the charter holder, or the Arizona Board of Regents indicating grade level placement and school district signed by the district Superintendent or HR director.
5. One of the following:
 - A. A photocopy of a valid J-1 or Q-1 visa.

-OR-

 - B. A letter from the U.S. Department of State or the U.S. Citizenship and Immigration Services verifying that the applicant will be participating in a foreign teacher exchange program.
6. A foreign equivalency evaluation from an approved credentialing agency that verifies the applicant meets the following requirements:
 - A. A Bachelor's or more advanced degree from the foreign institution of higher education that is equivalent to a Bachelor's or more advanced degree from an accredited institution in the United States; **AND**
 - B. Completion of a teacher preparation program in the requested certificate area.
7. One of the following:
 - A. Verification of a passing score on the Test of English as a Foreign Language (TOEFL). The minimum composite score for the TOEFL is 84 out of 120. Each individual section requires a minimum score. Reading section: 20/30. Listening section: 22/30. Speaking section: 21/30. Writing Section: 21/30.

-OR-

 - B. Verification of a passing score on each sub-test of the International English Language Testing System (IELTS) for listening, reading, writing, speaking. The Band Score on each component is Band six or higher.

-OR-

 - C. Verification of passing scores on the Pearson Test of English Academic (PTE Academic). The minimum Overall Score for the PTE Academic is 55. Each individual Communicative Skill (listening, reading, speaking and writing) requires a minimum score of 50.
8. A prospective teacher seeking to instruct in a language other than English may furnish a letter for submission to the Arizona Department of Education, on official letterhead, signed by the dean or designee of the home university to verify mastery of the purposed language of instruction. The Arizona Department of Education shall review and may approve submissions for the prospective teacher's exemption to the American Council of the Teaching of Foreign Languages Exam.

➤ **EXTENSION OF THE PROVISIONAL FOREIGN TEACHER TEACHING CERTIFICATE**

The Provisional Foreign Teacher Teaching Certificate may be extended for one additional year.

Requirements for an Extension of the Provisional Foreign Teacher Teaching Certificate are:

1. Completed **Application for Extension of the Provisional Foreign Teacher Teaching Certificate**.
2. Appropriate Fee (See *Application for Extension of the Provisional Foreign Teacher Teaching Certificate*).
3. Consent verification letter of intent to hire from the contracting governing board, the education service agency, the charter holder, or the Arizona Board of Regents indicating grade level placement and school district signed by the district Superintendent or HR director.
4. A photocopy of your valid Arizona Department of Public Safety Identity Verified Prints (**IVP**) fingerprint card (plastic). For more information visit the [Arizona Department of Public Safety](#) website or call (602) 223-2279.